



## BOARD OF TRUSTEES

December 1, 2022

Minutes

Via Zoom

in accordance with Massachusetts Gov. Charlie Baker's Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, § 20 dated March 12, 2020.

A live stream of the meeting for public viewing also took place on YouTube.

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**MEMBERS PARTICIPATING REMOTELY:** Chair Dr. Robert Martin, Vice Chair Ali Salehi, and Trustees Melissa Alvarado, Theresa Jasmin, Madeline Landrau, Chris Montemayor, William Reichelt, and Chloe Sanfacon

**MEMBERS EXCUSED:** Secretary Dr. Gloria Williams and Trustees Paul Boudreau and Lydia Martinez-Alvarez

Also participating remotely were Westfield State University President Dr. Linda Thompson, Vice President for Enrollment Management and Student Affairs Daniel Forster, Chief of Staff Dr. Michael Freeman, and Vice President for Justice, Equity, Diversity, and Inclusion Dr. LaRue Pierce.

The meeting was called to order at 4:02 PM by Chair Martin. A roll call was taken of the Trustees participating as listed above, and it was announced that the meeting was being livestreamed and recorded.

Chair Martin stated the sole purpose of the meeting was to approve an amendment to the Bylaws to restructure the Board of Trustees committees to align with the new structure the University has adopted.

**MOTION** made by Trustee Reichelt, seconded by Trustee Landrau, to amend the Westfield State University's Board of Trustees Bylaws **Article V.** to reflect the restructuring and retitling of existing committees as referenced below. The membership and responsibilities of each committee will be updated in the next amendment to the Bylaws.

The proposed amended language of Article V. Board Committees, Section 1 is as follows:

*Section 1. Standing Committees.* The board shall establish certain standing committees as it wishes. It shall minimally have (1) an Executive committee, (2) an Academic Affairs committee, (3) a Financial Affairs and Advancement committee, (4) an Audit committee, (5) a Governance and Nomination committee, (6) an Enrollment Management and Student Affairs committee and (7) a Justice, Equity, Diversity, and Inclusion (JEDI) committee. Each standing committee shall have a written description of its responsibilities.

**Discussion:** Chair Martin stated that the changes to committees included combining Student Affairs with Enrollment Management, leaving Academic Affairs as a stand-alone committee,

and combining Advancement with Financial Affairs. At an earlier Board meeting a new JEDI committee was approved.

There being no further discussion, **ROLL CALL VOTE** taken:

Trustee Alvarado	Yes
Trustee Jasmin	Yes
Trustee Landrau	Yes
Trustee Montemayor	Yes
Trustee Reichelt	Yes
Trustee Salehi	Yes
Trustee Sanfacon	Yes
Trustee Martin	Yes

**Motion passed unanimously.**

Chair Martin stated that additional amendments to the Bylaws will be presented at the December Governance and Nomination Committee which will include revised committee responsibilities.

There being no further business, **MOTION** made by Trustee Jasmin, seconded by Trustee Alvarado, to adjourn.

There being no discussion, **ROLL CALL VOTE** taken:

Trustee Alvarado	Yes
Trustee Jasmin	Yes
Trustee Landrau	Yes
Trustee Montemayor	Yes
Trustee Reichelt	Yes
Trustee Salehi	Yes
Trustee Sanfacon	Yes
Trustee Martin	Yes

**Motion passed unanimously.**

Meeting adjourned at 4:08 PM.

Attachments presented at this meeting:

- a. Revised 2022-2023 Committee Structure/Assignments
- b. Motion – Bylaw Amendment to Rename Board Committees