

**STUDENT GOVERNMENT ASSOCIATION AGENDA**  
**November 15<sup>th</sup>, 2022**

- I. ROLL CALL: Mikayla Evans and Ethan Haynes were Absent.
- II. APPROVAL OF MINUTES FROM: November 8th, 2022. Minutes were approved
- III. PRESIDENT'S REPORT: Logan Terenzi

A. *Institutional Advancement*: **Courtney Blajda & Bill Hynes**

Bill Hynes: well I just want to First off say thank you so much for having us it's it's really great to be able to kind of talk to this group about a little bit about what institutional advancement does. I think some of you folks know Ryan Meersmann. So how institutional advancement works, one part of us is alumni and alumni engagement and the second part of us is fundraising and really just kind of outreach into our alumni and donors in the community about how they best can support the university. So what we do with those funds that we raise is typically go out they go to student scholarships they go to other student needs here on campus we have a variety of different programs that we use so if you've heard of common goods or if you've heard of the interface center all these things along those lines are supported by donors from the community that we we go out and solicit through the institute for management office so one of the things that we wanted to talk to you today that Courtney will speak a little bit further to is just what we're doing in regards to give a hoot day and some of the other initiatives to get more folks involved in what we're trying to do. I'll gladly take some questions maybe when we're done if anybody has any after we go a little bit more in depth on what we do but in the meantime, I'll pass it over to Courtney.

Courtney Blajda: do something similar to this and could you just stay kind of table and assigning comments for days it's not your mouth went off and had a few days I'll fill out a card to dinner that had a little bit over 50 students right all safety card that was great it was you thought it was a huge success and just to kind of feed out there and some form on the campus and I'm able to send some really hard to our first time voters because I love hearing from students so that was that's really nice to have and then bill and I are working with Michaela or they're now or teacher senior talk president and that's go Connors senior advisor and we're just finalizing some plans of pasting this in the cost to make a gift of \$20.23 to a specific project funded by the plants and so right now we're still finalizing word that looks like in the past so that we can create some sort of door goals and make that project possible and fully funded through those donations last they're thinking about giving options more than expecting mission gift as everything is designed against the \$20.23 that we're aiming to kick this off as 100 days to graduation brewery event and they continue on through graduation and then one of the big pushes for the senior gift campaign will happen word vessel case gamble game giving cards gives you as happening this year from Wednesday March 22nd Thursday March 23rd and last year we raised over \$79,000 from 411 students. thank you for that but the and page and it's we received 411 dollars \$79,000 and then we focus on highlighting the few different communities of these italics we receive \$100 for a specific athletic teams to see alright so first we had a slew of matching challenges and some of them were from the seeds the foundation board the alumni association in fact it's my first name by 8 and we talked we did challenges for some specific departments and uh sentence for people who share their page and there's just there's really no offers and they're sitting and that that that we put together and see all the different medications that people need to sometimes years and just people sharing with page two so this is how it works I think you have some sort of platform for the senior gift campaign to happen during game with foods and also with this platform people can make their gifts to remove their college so apple Google Pay PayPal to have and we're asking and students and teachers to give someone word cheers I would like to share this page with all of you on the new update page on skip sheets if you're able to spread the word just previous body specially the senior class if they make their during this time we'll be counted like last year we had singled out during these days and so we had next word here for photo wide we had grappled with this swag so we're going to be doing something similar to this years and just hoping to get kind of more input from everybody and just the whole whole community and then our plans for our students and teachers.

B. Presidents Council: No Report

C. Items not listed on Agenda:

I want to thank everyone that both participated in the SGA bonding trip and the Town Hall earlier today, I hope you had a good time and I appreciate you taking the time to attend!

Just a reminder, please get in your turkey drive donations by tomorrow the latest, so that Haley Kane and the rest of the community and fundraising committee can work to get the donations ready for the Salvation Army!

Finally, next week we will NOT be meeting as it is Thanksgivings break so, please enjoy your break and come back rejuvenated to finish off the year!

Can I please the following groups of people after the meeting:

New Senators

Senators that don't have two committees yet &

Anyone not in the GroupMe

Our next meeting will be November 29th and our guest speakers will be Interim Provost Juline Mills and the Registrar Monique Lopez. Please think about your ideas and concerns for them when they come down!

IV. BOARD OF TRUSTEES' REPORT: *Chloë Sanfaçon*

A. All University Committee: No Report

B. Student Advisory Council: No Report

V. VICE PRESIDENT'S REPORT-STUDENT LIFE: *Logan Terenzi*

I am talking to Assistant Director of Res Life John Zocco about fixing and making it easier to recycle on campus. I am working with the Sustainability Club and Facilities to try and get Pollinator Gardens and upgrading the DC and Horce Mann food gardens. I will be meeting with VP Dan Forster November 29th to discuss SEED, enrollment management, and on a project that Rodney and I are working on creating a round table with marketing, admissions, and SEED to sit down with the presidents of the affinity groups on campus to improve these areas. I will be meeting with Maggie and Shannon, to get updates on conduct, as well as the consultant for counseling and health services

Substance Advisory was canceled last week, as far as I am aware we will be meeting tomorrow at 2pm upstairs in Ely. I am going to check and get an update on whether Student Affairs Committee will be meeting this month.

A. Student Affairs Committee: No Report

B. Food Services Committee: Logan Terenzi

Food Services tomorrow at 10am. During food transition period, due to the amount of stations transitioning and being cleaned between menus it sometimes goes over time and they compensate by beginning it earlier. I talked with bill and they will be offering specialty and clean it throughout transition periods instead of doing them too. This might speed up the main station's changes, as well as more options available. I asked again for allergy information to be at the food stations, so it reduces people being forced to eat only at clean eats.

- Smoothies are a meal due to the ingredients being high in cost and calories, the cost of a make your own smoothies is equivalent to the cost of a burger in Bistro. Swipes between bistro and DC should be fixed, all students on a meal plan should be allowed two swipes at bistro. One for breakfast, and one for lunch, regardless of how many swipes they used in the DC throughout the day. It was an error in the electronic system, not a policy they had in place. Bill and I are looking into the Unlimited Meal plan and changing its name to be more advertising friendly due to it not actually being unlimited. So, any ideas are welcome, there is the Nestor DC Plan for an example. Bill had contractors look at the center island for omelets and stir fry, to upgrade the ventilations system and get better equipment for the station in general. The DC is going to rebuild the drink stations over the summer. Ice cream machines are going to be installed when we get back from thanksgiving break. There is going to be a really great thanksgiving dinner on November 17th, please attend they went all out with the food for everyone. I, with the help of Food Services and created a student feedback survey for Dining to help them improve, and understand the students' wants and needs. It is 18 questions, and we were thinking of passing out flyers in the DC with a QR code. As well as SGA take the survey ahead and test it out and see if it is a good survey. Also, I am aware there are issues with late nigh bistro options not being available, as far as we are aware this is due to a lack of supervisors making sure things were running properly. I will check tomorrow with Bill to see if there are any other issues still remaining

i. Loïc Black: For the breakfast and lunch at the bistro are there certain times for that or is going to be during the whole time that bistro is open for those students who are on the Unlimited plan.

ii. Logan Terenzi: Basically, there's two periods that bistro runs under, there's the breakfast menu in the morning and when it's lunch they switch over to the chicken sandwiches and the lunch options. Those two meal times when those menus are out it's one swipe for each of those times which should typically be two swipes at the bistro for a day.

iii. Chris Lannan: Hey Logan, I hate to start the meeting off so negative, but I thought that this needed to be addressed. There is a woman in the DC that works there. She is the woman who is checking people in when you get there some days. It has become a problem to me and many other people have pointed it out that she is giving very negative glances and making micro aggressive comments toward a lesbian couple. I have been aware of this when she is scanning us in she gives us very dirty looks and when we walk away, I've heard people standing behind us in line saying that she's making comments. This needs to stop. This is absolutely disgusting and homophobic and it needs to end right now.

iv. Logan Terenzi: Alright, meet with me after the meeting so we can talk about it and who specifically it is so I can bring it up with Bill tomorrow.

- C. Substance Advisory Committee: No Report
- D. Student Athletic Advisory Board: No Report
- E. Veteran Affairs Report: No Report
- F. Enrollment Management Committee: No Report

VI. VICE PRESIDENT'S REPORT-ACADEMIC LIFE: *Emily Fluet*

- A. Academic Policies Committee: Dan Currier

Good evening.

I neglected to report last week on the Academic Policies Committee meeting. Tonight, I will update you on what the Academic Policies Committee is focusing on.

The Academic Policies Committee met on Friday, November 4, 2022 during the Common Meeting Time to discuss proposed revisions to the Internship, Practicum, and Field Placement Policy submitted by Megan Kennedy, the Executive Director for Educator Preparation, Accreditation, and Outreach. The University's Internship, Practicum, and Field Placement Policy is currently in two different forms – one on the Westfield State University website, and the other in the course catalog. Director Kennedy submitted a proposal that combined both of these current policies and updated information in alignment with Department of Elementary and Secondary Education requirements. The policy revision will require a minimum of 30 practicum hours per credit awarded for education students instead of the previous 25. Further, the revision removes the archaic cooperative education model from the policy, which was ended by state statute at least a decade ago. The Committee discussed further revisions, including clarifying that the policy pertains to students, who needs to review the policy, and detailing requirements of the internship.

The Academic Policies Committee unanimously voted to recommend that the All-University Committee delete Policy 1190, which is the old policy listed on the website. The Committee also voted unanimously to accept the revised Internship, Practicum, and Field Placement Policy and transmit to the All-University Committee for ratification.

The Committee spent some time reviewing the Academic Policies Committee Bylaws and feedback received from the MSCA. The Committee also spent some time reviewing a proposed template for academic policy revisions on Curriculog.

The Committee will likely not be meeting this Friday given that we will have no business. If this stands, our next meeting will be held on Friday, December 2, 2022, during the Common Meeting Time.

- B. Curriculum Committee: No Report
- C. Special Committee on Reforming General Education (SCORE): No Report
- D. New England Council of Higher Education (NECHE) Self-Study Committee: No Report
- E. Parking Control Board: Eric Hardy

Emily and I attending Parking Control Committee last Tuesday 11/08/22

The far end of the Dower Lot will be used for Early Leaving Spots, facilities will be in the process of marking them out in the coming weeks. There will be email announcements beforehand saying when applications will be open, first come first serve for people who need them. Applications will be sent out before winter break so everything will be ready for spring semester. Hanging Tags (Placard) will be used. Emily and I brought up lighting issues at night near Courtney Hall campus green area, will be brought up to public safety and facilities.

- i. Emily Fluet: A point of information. They did fix it. It was the flood light by Courtney. I personally noticed it's a lot brighter.
- F. Parking Appeals Board: No Report

VI. VICE PRESIDENT'S REPORT-STUDENT EQUITY: **Rodney Duteau**

- A. Diversity and Inclusion Committee: No Report

VII. VICE PRESIDENT'S REPORT-FINANCE: **Daniel Currier**

Good evening. Last Wednesday, I held my monthly meeting with Vice President for Administration and Finance Steve Taksar. At the outset, we discussed campus sustainability initiatives. Maureen Socha, Associate Vice President for Capital Planning & Facilities, recently met with the Energy Team at the Division of Capital Asset Management & Maintenance (DCAMM), to discuss how the University can move forward in becoming more sustainable in its consumption of energy. To that end, Vice President Taksar met with Westfield Gas & Electric (WG&E) regarding the possibility of solar projects. WG&E stated that given the University is a state entity, we may be subject to a different set of rules on solar energy projects when compared with private businesses. The University is hoping to receive auxiliary revenue from the Commonwealth or other stakeholders in the form of grants to cover the costs associated with solar panels. With utility rates increasing once again next year, it is critical that the University become energy independent. We also discussed recycling on-campus and the need to market recycling better along with what can and cannot be recycled. This will be a marketing and education issue that should be addressed as the Sustainability Committee begins its work. Next, we discussed progress on the Parenzo Hall Renovation Project. I regret to inform you all, particularly the education and political science majors in the room, that the project is likely to be delayed. Although the physical building is on track to be completed by the summer of 2023, significant delays in the supply chain for technological equipment necessary for classes to take place and employees to work in their offices will leave Parenzo Hall inoperable through the end of the Fall 2023 semester. It is the hope that Parenzo Hall will be fully open in January 2024 for the Spring 2024 semester. We then discussed fee increases for FY24, which Vice President Taksar will be reporting on next month before the Student Government Association. I do want to warn you that fee increases are on the way, but we do not know by how much. The likeliest scenario is a 3% increase in residential life, a roughly 5% increase in dining, and a modest increase in the general fee. Other fee increases in technology and capital improvements may also be coming. I recognize that none of us want to pay more each semester but increases in our expenses necessitate an increase in our revenues. Without a growing enrollment to make up the difference, fee increases will be necessary. I did talk to Vice President Taksar about potentially increasing the Student Activity Fee and how to go about that. I do not expect that we will be increasing the fee this year given our 30% increase from last year, but this is something we can consider for FY25 or FY26. The institution is continuing to award thousands of dollars from the Innovation Fund. The latest round of funding benefitted the Center for Undergraduate Research & Creative Activity (CURCA) for a 3D printer and a laser cutter, the Departments of Environmental Science and Geography, Planning & Sustainability for a collaborative survey with a local bear reserve, the Open Educational Resources Project, the Communication Department for outreach to high schools, and the Ely Library & Art Department for a ZINE book collection. Tomorrow, I will be attending a meeting of the Westfield State Foundation Board of Directors in the Horace Mann Center. I will update the Board of Directors on SGA's progress in *building the nest* and provide insight on the student experience. In addition, I have since been selected to serve on three committees with the Westfield State Foundation, including the Finance & Investment Committee, the Interfaith Center Committee, and the Fundraising Committee.

- i. Sarah Harrington: Regarding recycling, I was just wondering if they wanted to crack down on recycling better if they would put recycling bins in the dorm rooms. I think then more people actually would.
- ii. Dan Currier: I believe that there already are recycling bins in the dorms.
- iii. Sarah Harrington: Like in the Apartments?
- iv. I can certainly look into it.

- v. Logan Terenzi: In my conversations with John Zocco, we are working with facilities to have better signage outside the dumpsters that are yellow because they are locked typically and seeing if it's better to get the signage saying "Hey this is a dumpster that you can throw anything in and it will be sorted or this dumpster can only have this or otherwise it won't be recycled" and putting in dorm halls more specific bins for like paper, cans, cardboard. To make it easier for students to throw things in without it getting messy. Which would reduce the fees to the school for not recycling properly.
  - vi. Dan Currier: In my conversations with facilities for the sustainability report that almost all of the recycling that we get here on the campus is contaminated in some way. There really is an education and a marketing issue with recycling. The sustainability committee is about to get under way and hopefully by next fall we will have their report and we hopefully see a little bit more movement in this area but some of these things are already under way.
- A. Finance Committee: Dan Currier

Good evening.

The Finance Committee met yesterday to review four finance proposals – three of which were submitted on behalf of the Outing Club, and one of which was submitted on behalf of the Newman Club. In accordance with the SGA Finance Bylaws, the Finance Committee has rendered advisory opinions on these finance proposals. The sole power to accept, deny, table, or amend lies with the Legislature. Tonight, you will have the final say on these proposals. I will detail each finance proposal in full and will make a motion based on the Finance Committee's recommendation. I encourage you to ask questions and provide comments after I make each motion.

First, we will discuss Finance Proposal F22-002, which was submitted on behalf of the Outing Club, which currently has a balance of \$233.27 in their club account. The Outing Club is requesting \$700 to cover the costs associated with registration for ten students at the Boundless Adventure ropes course in Berlin, MA. A similar proposal was made last year, endorsed by the Finance Committee, and accepted by the Legislature. Following a discussion with Daniel Tracy, the Outing Club President, we requested that he explore a potential group rate with Boundless Adventure as has been done in the past in order to reduce costs. The Finance Committee, by a vote of 3-0, agreed to table the proposal until such time that a group rate has been determined.

**Therefore, I move to table Finance Proposal F22-002. Motion Carries.**

Next, we will discuss Finance Proposal F22-003, which was submitted on behalf of the Outing Club, which currently has a balance of \$233.27 in their club account. The Outing Club is requesting \$800 to cover the costs associated with registration for archery lessons for ten students at Sattva Archery in Northampton, MA. Per the finance proposal, the registration cost is \$400 for the first five archers and \$70 for each additional archer, with the additional \$50 including applicable taxes. It was noted during the meeting that taxes could be waived, meaning that the request could be adjusted down to \$750. The Finance Committee had a lengthy discussion regarding participants each paying a portion of their registration to offset what SGA would cover. Among the three members present, the consensus was that each participant should pay \$5 toward their registration (for a total of \$50 out-of-pocket overall), leaving an SGA allocation of \$700. The Finance Committee, by a vote of 3-0, agreed to endorse the proposal as amended.

**Therefore, I move to accept Finance Proposal F22-003 as amended and allocate \$700 to the Outing Club. Motion Carries.**

Next, we will discuss Finance Proposal F22-004, which was submitted on behalf of the Outing Club, which currently has a balance of \$233.27 in their club account. The Outing Club is requesting \$500 to cover the costs associated with the purchase of ten (10) hiking poles and ten (10) Crampons ice cleats. Per the finance proposal, the ten (10) hiking poles would cost \$200 (or \$20 each) with the ten (10) Crampons ice cleats costing \$300 (or \$30 each). The Finance Committee questioned the President of the Outing Club regarding the need to purchase these items given that SGA allocated funds last year for the purchase of snowshoes, headlamps, and other equipment. He mentioned that hikes can get slippery during the winter and the need is there to keep students safe while continuing to offer programming in the winter months. The Finance Committee debated this issue at length, with the majority holding that the benefits outweigh the mitigating circumstances. The Finance Committee, by a vote of 2-1, agreed to endorse the proposal. **Therefore, I move to accept Finance Proposal F22-004 and allocate \$500 to the Outing Club. Motion Carries**

Next, we will discuss Finance Proposal F22-005, which was submitted on behalf of the Newman Club, which currently has a balance of \$0 in their club account. The Newman Club is requesting \$500 for general club funding. As we discussed in Finance Committee, the Finance Proposal Pool is not meant to provide general club funding support and is instead designed to provide additional funding beyond fundraising dollars collections or annual allocations received for recurring expenses. Following discussion, I have agreed to reach out to the President of the Newman Club to ensure that there can be a proper finance proposal sent in the near future and to encourage him to consider fundraising initiatives. The Finance Committee, by a vote of 3-0, agreed to reject the proposal. **Therefore, I move to reject Finance Proposal F22-005. Motion Carries.**

- B. Foundation Report: No Report
- C. ITSAC Report: Dan Currier

Good evening.

The Information Technology Strategic Advisory Committee (ITSAC) held its monthly meeting this morning at 10:00am via Zoom. We discussed subcommittee progress thus far. Many on the committee have competing responsibilities at the moment, but one of the subcommittees I am serving on – the Classroom & Conferencing Technologies Subcommittee – is hitting the ground running with focus groups of faculty, staff, and students. I want to take this opportunity to thank President Aaron Lessing, Vice President for Academic Life Emily Fluet, Executive Secretary Adam Carpenter, and student Liam Foskett for participating in a focus group on Friday, November 4. I will be looking to schedule another focus group by the end of the semester, so please look out for information after Thanksgiving.

Our next meeting is scheduled for Tuesday, January 17, 2023 at 10:00am via Zoom.

VIII. VICE PRESIDENT'S REPORT - PUBLICITY: **Elizabeth Mercer**  
The Senator of the Week is Joseph Bonilla for all of his great work with the Kindness Campaign this week. Your effort and dedication does not go unnoticed. Keep up the good work. Congratulations Joseph.

- A. Neighborhood Advisory Board: No Report
- B. Community Relations/Fundraising Report: No Report

- C. Spring Semiformal Committee: No Report
- D. Blue Key Committee: No Report

IX. EXECUTIVE SECRETARY REPORT: Adam Carpenter

X. PARLIAMENTARIAN REPORT:

- A. Rules and Regulations Committee: No Report
- B. Constitutional Review Committee: No Report

XI. COMMUTER COUNCIL AND CLASS COUNCIL REPORTS:

- A. Commuter Council: No Report
- B. Senior Class: No Report
- C. Junior Class: No Report
- D. Sophomore Class: No Report
- E. First Year Class: Good afternoon, all! I just wanted to address the Student Government and I move to appoint Angela Hayes as a Class of 2026 Representative to Senate for the 22-23 academic year. **Motion Carries.** I move to appoint Justin Wald as a class of 2026 Representative to Senate for the 22-23 academic year. **Motion Carries.** Additionally, I just wanted to update you all regarding the Week of Kindness that we have been working on in collaboration with the Provost's Office. As many of you may know, on Sunday night we attached quotes of kindness onto doors across every residence hall. Yesterday, our focus on "ordinary acts of kindness" was a success! From 11:00 AM – 4:00 PM volunteers and the Class Council walked across campus and gave out flowers, kind bars, and flyers to students, staff, and faculty. I received a lot of positive feedback from receiving parties! Tomorrow's luncheon will be hosted in the DC as a means of free lunch for commuters, staff, and faculty from 12:00 PM – 1:00 PM. We will be focusing on "ordinary acts of kindness" again this Thursday from 11:00 AM – 4:00 PM, so if you would like to volunteer 30 minutes to an hour of your time, please see me after this meeting.
- F. Apartment Complex: No Report
- G. Courtney Hall: No Report
- H. Davis Hall: No Report
- I. Dickinson Hall: No Report
- J. Lammers Hall: No Report
- K. New Hall: No Report
- L. University Hall: No Report

XII. UNFINISHED BUSINESS: No Unfinished Business

XIII. NEW BUSINESS: (Requires majority vote to be opened) No New Business

XIV. ANNOUNCEMENTS:

Elizabeth Mercer: The first Women's Ice Hockey home game is this Saturday at Amelia so you guys should come.

Nick Palumbo: The class of 2025 is putting on a bingo event tomorrow so please come.

Levi Ekstrom: The class of 2023 is putting on a cookie decorating event in the DC and there is 185 days until commencement.

XV. ROLL CALL: Mikayla Evans and Ethan Haynes were absent.

XVI. ADJOURNMENT: The meeting was adjourned at 6:08PM until November 29<sup>th</sup>.

*Please also note that for accurate record keeping purposes, SGA meetings are recorded and kept on file by the SGA Executive Secretary.*