

**STUDENT GOVERNMENT ASSOCIATION AGENDA**  
**October 4<sup>th</sup>, 2022**

I. ROLL CALL: No Absences

II. APPROVAL OF MINUTES FROM: September 27<sup>th</sup>, 2022

III. PRESIDENT'S REPORT: **Aaron Lessing**

A. NECHE: Tom Raffensperger

1. NECHE gave a presentation.

- i. *Emily Fluet: I was just wondering how you plan on selecting the students for the focus group to make sure that you are getting students from all the different groups on Campus.*
- ii. *Tom Raffensperger: I've been talking with Maggie Balch and Azanda Seymour and we've talked about. Yes, exactly that. That diversity is kind of why we are handpicking the group rather than just seeing who shows up because we know that some people have more ability to show up than others. So, we want to encourage some folks who might not normally show up to do so. So that's how we're doing that.*
- iii. *Aaron Lessing: I was just curious about if this was the final draft that you are working on at the moment?*
  - iv. *Tom Raffensperger: Well, no.*
- v. *Kim Tobin: Point of information. Hi, I'm Kim Tobin, I'm a professor of Criminal Justice. So, there are two different drafts circulating right now. So, anybody who is on NECHE, there's a very rough draft that is out there that is standard based. We have a newer one that we have been working with cabinet on that is getting close to final form and the goal is by October 14<sup>th</sup> to have what we call a final draft. When we have that on October 14<sup>th</sup>, we start then getting feedback from the larger campus. We then send NECHE our very preliminary draft at the end of November, for them to tell us how we're doing. It's like if you send your professor a rough draft, so that they can give you feedback. That is what they are allowing us to do. They read our rough draft and we get their feedback before our final draft is due in January. So, it's a draft in the final form because it's a big draft and it's a lot of synthesizing information. There're multiple drafts out there right now, so if you're on NECHE, you'll see a very big, very clunky one. The Cabinet has one and we're about to come back in the next two weeks for a very synthesized final draft. It's a final not final draft. Final is not final.*
- vi. *Tom Raffensperger: Yeah, the important part is the draft. What we send out for everyone to comment on is obviously not going to be the final draft because why would we bother asking for comment if it wasn't going to matter and we do want it to matter. We are going to incorporate your feedback and the feedback of NECHE in it.*
- vii. *Kim Tobin: Point of information. You have also been giving feedback whether you realized it or not. So, on the Admissions statement, there was a survey this past spring and those results were just presented yesterday in a meeting. Those will also be incorporated in the report. Students have been participating that way and we are using those results as well. This hasn't been the first feedback slot.*
- viii. *Tom Raffensperger: I would describe what is going on right now as fact checking. I think that we write stuff and what I think is true might have been true two years ago, but things have changed since. So, it's a complicated thing to get everyone on the same page.*
- ix. *Aaron Lessing: Readdress: I was just curious how the people in NECHE are feeling about the draft. Or if there seems to be a good consensus around the draft.*
- x. *Kim Tobin: I've gotten no responses. An email went out asking for feedback from the larger group of people specifically focusing on their standard and I've gotten none. No that's not true, I've actually gotten one from standard 7. But that's it.*
- xi. *Joseph Bonilla: Where are you getting your demographics from as far as for students? Like how are you making sure that all students are equally represented?*
- xii. *Tom Raffensperger: So represented in terms of feedback. I think that's a big challenge, there's no question about it. That's why with the focus group, we are selecting a broad range of student types if you will. You can cut demographics in many different ways. Commuters, traditional students, graduate students, different racial and ethnic backgrounds. There are just a lot of different ways to do that and on focus groups that's how we do it. Since that's where we really go in depth for things and that's often where we are able to delve into more sensitive issues. That you just don't get to with a survey.*

*One reason why I really like coming here is that I used to deal with technology here on campus. What I like about this space is that I'm coming into your space as students. But I've seen on committees where there is one student, and the rest of the room is faculty or administrators, it's hard to speak up in that environment as a student. In the focus group I really hope that students will be forthcoming with their feedback. But what we do is look at a lot of things like we look at the campus climate survey but that is a little bit more faculty and staff. We try to gather data wherever we can. We are also providing incentives for surveys as was suggested by this body last year to hopefully get more engagement.*

- xiii. *Dan Currier: Hi, thanks for coming down. So I'm on subcommittee 7 and we recently I would say about two weeks ago went through with about projections and ranking our projections. Where we kind of want to see it. We cancelled the meeting about projections. I just want to make sure, have the projections been included in the report so far and how's that going?*
- xiv. *Kim Tobin: What I can share is that we have been going through it and I should add clarification on the Neche feedback that cabinet included in part of the NECHE sub-groups that have been involved in these. Actually standard 7 was very well done and has been used as an example for some of the other groups. They're great but there's one thing that we had to tinker with a little bit. It was the one on preferred maintenance. It was sitting as an area of emphasis but there was another priority that we decided to add for that. I think that it was data analysis.*
- xv. *Tom Raffensperger: Part of the reason that the projections went to cabinet is because these are really the commitments that we are going to do and not just wishful thinking. But, to what we are going to devote the resources to, the staff and the money so it really takes that approval at that level to get that kind of stuff done.*
- xvi. *Adam Carpenter: Can you walk up through what a typical visit from Neche looks like?*
- xvii. *Tom Raffensperger: Sure yeah, I've actually been on a visiting team to other institutions. It's really interesting and kind of fun to see how other institutions work. So what they do is, they show up. And what they do is that before they get there, they have read our self-study. And many of them will have visited our website. They'll look up as much as they can about the institution before they get here, and they'll start to write down questions. I almost think of it as like a reporter who's reporting on a story and you do your research and you get ready to ask the questions. And that's why when they come to visit, I think they will want to talk to you folks. I think because they'll have questions about standard five students. They want to know if it's accurate from your point of view. Or is there something that's missing? They'll come around and they'll meet with different constituencies on campus. That's mostly what they do, but they also just walk around to see. So I was on a campus as a member of a visiting team and I went to the registrar and asked, How could I see their Previous years catalog. And they they didn't have it. It wasn't online. It wasn't you know that's kind of a problem and that's something I wouldn't have discovered if I hadn't been on the ground there. I mean I did have it written down as a question because in looking I realized I didn't see past years catalogs. And that's important of course because the catalog is kind of a contract under which students come in as far as academics. So that's kind of what they'll do. They'll just try to meet with a lot of people. What they do is they spend all day meeting with people. They go back to the hotel, they get dinner and then they write until like one or two in the morning. So by the end of the visit, they're very exhausted people, but they're really committed. They come from other institutions and they really want to do a good job because they've had visitors come to their institutions.*
- xviii. *Chris Lannan: I was just wondering how you are picking certain people if you're going to set up emails or go to certain like certain like groups that focus on certain people or like who do you want specifically?*
- xix. *Tom Raffensperger: You know what I did was I had an interaction with Azanda and Maggie about again, I talked about commuter students, about graduate students, traditional students, students of color you know people from as many backgrounds. We're trying to piece together a group of like maybe eight or a few more students. We don't want it to be too big because then you again you can't really go that deep, you can't really sit down and have a conversation that's really in depth with a big group of people. So, we are kind of hand picking people a bit for that, and that's really based on who we know and who we can reach out to and we think will do a good job. You know we're looking for people to will be a bit tough on us. You know who will be willing to sort of speak the truth. That's really what we're looking for.*

B. Director of Admissions: **Mike Mazeika**

1. *Mike Mazeika was unable to attend the meeting.*

C. Vice President of SEED: Dan Forster

Thank you for inviting me here today. You are the reason we're here all of us, and so it's really a compliment to find out that you want to know more about me. I didn't really know how to do this. I saw Maggie and Shannon and Matt get up here and they're almost like a comedy duo when they come up. I was trying to weigh, you know what you may be looking for me to say. There's the administrative side of what departments are part of student enrollment engagement and development, but I thought you know I've been sitting in the back for the last couple meetings and I thought it might be interesting to know a little bit about me. I've been in higher Ed for about 30 years or so actually the same amount of time I've been married my wife. I got married in August and I started working at Western New England College as an RD in an all-male freshman hall. Maggie, would you ever create an freshman hall. Shannon might, but I don't know. We have had them here. Traditionally, Davis hall was the single sex male hall and Dickinson was the single sex female hall and then as other buildings came online they became Coed. So that's how I started my career and then came to Westfield and worked here for about 11 years as a RD and then in the counseling center and also working with students who violated the alcohol and drug policy here. I ran a class that talked about the dangers of drinking and drugging. Then worked in admissions and financial aid for about five or six years. Then moved to two other campuses where I worked in student financial services, financial aid and admissions and enrollment. Then, I was gone about 15 years or so and then came back here and was hired as the Vice President of enrollment management. At that time, enrollment management was admissions financial aid and marketing. Since that time I've been here now 5 1/2 years. Starting in August officially we had the division of student enrollment engagement and development created and that kind of merged two distinct areas of student affairs and enrollment management. Some of you were here and remember that there was a consultant that came in and did an evaluation of what might be the best structure if you combined areas. Her expertise was in student affairs and looked at a bunch of different structures talked to a bunch of students and to a bunch of administrators on campus, did some research and presented her findings. That's really how this started, and so we combined those two areas and the President asked me to lead those two areas at that time and start working together about a mission and how these things might come together. So we've been doing that for gosh since probably March so it's been it's been a process for sure. That's the administrative side of it. I'm also a dad, a brother, son, and friend. I love my family. I love them more than I love you and I say that because you know when you're in a community like this well let me back up. This room is named after Peter Mazza if any of you ever met Peter, he still comes back sometimes. You guys know Peter. Tony knows Peter and Tony might remember this story because it was when I was an RD. We had a kerfuffle in the apartments and there was a kind of a party. It was a huge party that got really out of control really fast, and it really was really pretty bad. So bad that myself and another RD we had to call the Dean of students and get permission to remove someone from the campus. So, we did it on the scene we did an administrative hearing at 2:30 in the morning and they were sent away and they were removed from the residency. We were so happy to see them go, almost everyone on campus was really happy to see these two individuals go and then they had a hearing later. We don't need to go into all the details, but they were officially removed from the college based on the things that happened that night and passed transgressions. Peter is such a caring loving person we were convinced that he was going to change his mind all the way through this process. That he was going to say let these two students stay on campus and we were in the meeting listening to Peter and he's nodding his head and he's smiling, and you know and then we got to the end of the meeting, and he goes "Yeah, you guys are suspended". I think they thought he was going to change his mind too and he goes "and I just want you guys to know this is a difficult decision and I love you. I love you both. We were like, you love them. You loved them. Of course, we didn't say that out loud but they left and you know me and my friend we joked about that for a long time. He said he loved them and we just didn't get it. He's a very genuine person if you meet him, he'll spend lots of time talking to you and he's a really nice guy. But, that's the caring that people bring to their job and what I think you all expect from people to really care even though they might not agree with you and even though they may be asking you to leave they're still caring about you and what happens to you when you leave here. So, it probably hit me harder because my family never said I love you. I really love my family but we never said that to each other, I had three brothers and two sisters. We were more likely to punch each other in the shoulder than to say I love you. Then, I met my wife, and boy they dropped I love you like hello and goodbye. They said it all the time, on the phone, off the phone, hugging people they just met people. I love you and it was something I had to get used to and so I think that was the final piece I had a here is that you know this is a place that you should

love you know and there's all certain degrees of that. You know your family you know there's all these different circles of love. Family is the closest one and then you have people who are your friends that you've known for a long time, then there may be your partner and then you start getting out of these other circles. And you know that's what the President is talking about when she talks about building a community and building a culture and the right climate is about people caring about each other even when you don't know a lot about them or even when you disagree with them. So, that's what we're trying to do here with this new division is get a sense of cooperation putting students at the center and making sure you feel the love. I'll take questions.

- i. Aaron Lessing: Just curious, how you how is your personal transition been with the new division everything like that?
- ii. Dan Forster: Thank you for asking! It's been exciting and frustrating. How's that? I think it's been exciting because once you've been in student affairs you know that's where the action is. You know that's really where transformation happens. Any brand new students in here, first years. Sorry to call you out, but you've already changed in three or four weeks since you've been here right. I know that because I was a first-year student when we talk about addressing someone's needs, your needs are different in those first two or three weeks then they are five or six weeks later. You're more like a sophomore now than you were four or five weeks ago, you know where you going. You know how to get there. You're still going to learn lots more but you've already started getting your sea-legs. So, once you've been part of that process of introducing someone to community and making sure they know their way around. You always kind of know that that's an important part what we do here. So, I was really excited about it because I could see a lot of connections between them. However, whenever you do any kind of organizational change in a big environment campus like this. You're going to have people ask if that the right place for that, is that the right structure, or is that really the way we want to do things. So you know there is some of that and that's frustrating because you always have to talk about why you think that it's a good idea and I always kind of defend that but you know that's where we are and that's what you got to do.
- iii. Logan Terenzi: Are there opportunities or ways for students to get involved in enrollment marketing or things on campus with the administration?
- iv. Dan Forster: Thank you yeah we have the enrollment management committee. It's been around since Frederick Woodward so it's you know whatever that is 20 something years old. It's a long serving committee and it has representation from all the divisions and student services and we look for a student to serve on that committee as well. So, that's one way it's the enrollment management committee and we're always looking for people we cover a fast array of topics. We deal with registration, billing, admissions, retention, and student life. You know how students interact, what they're happy about, what they're not happy about, what kind of messaging we wanted deliver to prospective students. We get really in depth around the type of marketing that we do. So, if you're interested in marketing or digital social marketing, how we collect it, how we use what we collect, act on and analyze it. How we tinker with it to change the messaging depending on the season or what action we're trying to drive. You know, those are the types of things we deal with in that committee. It's really interesting and we're always looking for that student feedback from that committee. It's really critical for us so you'd be an active member for sure.

D. Presidents Council: No Report

E. Items not listed on Agenda:

Aaron Lessing: The only big thing I have is the list of which committees you are all on, please note some of you that said you could be on more than two committees might have been put on more than two, if you want to be taken off extra committees, please see me after the meeting:

We will be sending out an email for interviews for positions on SGA so please spread the word to students that might be interested!

Rather than that remember that our SGA bonding trip will be on November 12th. And Emily has requested that I start giving a hint a week. So the hint for this week is that it is outside so dress for the weather.

Dan Currier: I would ask President Thompson about what she thought or felt about today's hall meeting.

IV. BOARD OF TRUSTEES' REPORT: **Chloë Sanfaçon**

- A. All University Committee: No Report
- B. Student Advisory Council: No Report

V. VICE PRESIDENT'S REPORT-STUDENT LIFE: **Logan Terenzi**

- A. Student Affairs Committee: No Report
- B. Food Services Committee: Logan Terenzi

So I brought up some concerns from last week to food services and got some answers back. The first one is energy drinks. They will not be in the dining Commons and it cannot be because they would have to be there on the meal plan or sold separately in places and that's just too costly for the DC. It is also very logistically challenging. The other thing was smoothies from that vendors event they had. Those will be in the DC. They actually won the vendors thing so they definitely are going to be in the DC soon and then same with a couple other options there will be brought back into the DC because a lot of students like them. Some updates, it has brought been brought to my attention that there are very few gluten free options in the Dining Commons and even like Clean Eats and gluten free, what's there still gets mixed in sometimes. We did have an incident where someone who's gluten intolerant did get sick and so I'll be bringing this up with Bill trying to get a more serious gluten-free station up and running on the campus or the dining Commons and other locations. So with that the food vendor event that happened had over 900 students attended that food fair and so they're possibly planning to bring it back and have two of them annually one in the fall and one of the spring for the future. They're still like figuring out the logistics for that. A big update is that dining has decided to close the commissaries. The commissary is up where the Ely harvest is, that food preparation station not necessarily harvest but the food prep in the back. They're closing that down, that tends to deal with the boxed to go options that are usually in the freezer sections in most places. Those are made on campus by staff every single day, freshly made like the salads, the turkey sandwiches and like the Buffalo wraps or whatever like just like all those options. Those are going away. What's coming in place of them are vendors they found to replace them with more options and a little higher quality food but you'll still have similar options at similar pricing so they're not going away in terms of you won't get food to go and like box to go. But, the people who are making them won't be making anymore they'll be moved around to different areas to better staff other things. Then there's going to be pumpkin bagels apple spice bagels and a few other options coming to marketplace.

- i. Aaron Lessing: So, I know you mentioned the vendors to me beforehand. I was thinking about I don't want to say tell the DC to vendors but I know the original concept for Westfield state opening their own dining was to do it ourselves and not outsource. I don't want to say that this isn't a good idea but I personally worry that over the years this might turn into Westfield state starting to outsource a lot of our dining products again which I feel personally is something we shouldn't be doing and we should focus on was like our local products and such like that that's just something I know it was founded on that principle so I just get worried when stuff like that happens.
- ii. Sarah Harrington: The past couple weeks there's been days where the online menu for the chef's table wasn't updated for dinner. I know a lot of people check that just to see if they should go to dinner or if they should just make dinner for themselves. So it is really important that it is updated.

- iii. Chris Lannan: So how do you feel it went with the Global Cuisine station for Hispanic heritage week? and is there any way we could get any energy drinks at all wherever it may be on campus?
- iv. Logan Terenzi: right there are energy drinks in marketplace so that's where they'll be. Actually another update for that, energy drinks are in marketplace usually where the little fridge sections are. You can easily grab those for dining dollars. There is going to be a switch from Rockstar and any others to Celsius. The entire Celsius brand. Bang is gone Rockstar is gone. They won't be selling it anymore. There's a possibility of getting Red Bull on the GET app but not out front in terms of like placement. It's contracting they said they would they could sell Red Bull but that would have to be like in the back and you would have to get it off the GET app when you order at marketplace. For Latinx week, I personally haven't been in the DC in a few days so I haven't seen the menu, I haven't experienced it. It's up and running currently. Does anyone actually have any feedback they can give me about the global cuisine menu.
- v. Joseph Bonilla: So I have actually have a lot of feedback because a lot of my friends are from Hispanic community. They feel that it's not as accurate of a representation as it should be. I think they were upset with like the pulled pork and rice that they could have Spanish style to it, I guess the flavor was kind of off. Maybe, I think that they could to get feedback by like maybe surveying for like some Spanish or Mexican recipes or others from the community.
- vi. Elizabeth Mercer: I know that for Lafe they sent in like recipes and stuff so I think they try to make it like as like original as possible so they did send in like traditional recipes and stuff.
- vii. Chris Lannan: How long is it still going to be in the DC and are there going to be any more like ethnic foods to represent for like other heritage months in the future.
- viii. Logan Terenzi: I believe the Latinx station is a week-long thing. I don't know exactly when it's going to end if it has already ended. And for other global cuisines and other like cultural months and or days. I know we're working on getting dining a calendar. So they already have like a calendar for other types of events such as like a like a woman's History Month for example but they will be getting a calendar for like Black History Month, Latinx heritage, Asian and South Pacific Islander stuff. They will beginning in the future and they'll be planning their meals around that stuff soon.
- ix. Matt Dellea: As the guy that works with dining on the theme months I thought I should clarify. Yes, we will be doing those meals for the other heritage months as well it is important to know that the only time they serve for heritage month programming is when they talk with students of

that affinity so they don't provide food without going through an organization. For example, for Latinx month they met with students from Lafe to plan out the menu for the week and for Black History Month they will meet with the Black student union to plan out the menu for whatever they will be serving for that. For the meals that have been served so far, those were talked with Lafe about, As Elizabeth Mercer said. However it's hard for them to do the original recipes for some of the food because their recipes have to be approved by a certain dietician process. I don't know the exact technical term so we're going to go with that. Do while they took the recipes from our students they had to be altered slightly based on nutritional value and stuff of that nature and what is available to them. I will say in complete honesty, that they may have steered slightly away from the original menu that they talked about. For example, today's menu but do know that Lafe did meet with the group, and they settled on the menu.

- x. Emily Fluet: Going back to keeping the menu updated, that's also really important for food allergies because a couple of the stations like global cuisine is never on there, so I can never eat that because they don't know what's in anything ingredients are there. At this point I'm just like eating the same thing every day because I can never try anything.
- xi. Daniel Currier: Speaking along with the website as well, just making sure that we have an updated dining page on the website because of course, some perspective students may want to know what our dining is like and there's no information on the website then they really just don't know what it's like and they might choose other options. So, it's better to have it on the website as soon as possible for them to come and see what it's like.
- xii. Levi Ekstrom: I'm going back to the sandwiches and what did you call it the go stuff. For the fridge like in marketplace there. I've seen the invoice, the cost that they're paying is like \$5 or something and for some of the items they're charging like well over 10 for a lot of it. It's already been priced up since when I first came in so we already have those items in our fridges and like there's like wraps they're like this big and they're like \$8-\$10. There's definitely some exaggeration what I'm saying because I don't remember all of the numbers. There are options under 10 like a Cobb salad is like 10 something and they are doubling with the invoice says for what they're getting. So, like I understand making a profit but also college students and doubling it is a lot of money especially when we don't have a whole lot of dining dollars to beginning.
- xiii. Logan Terenzi: Something I will note is that the reason they're switching from making it in-house to vendors is because of like what you're saying

is like overpricing stuff like that is there currently losing money on all that stuff. They aren't making any money even after overpricing the way it is because they are using their own food and ingredients and then they're making an excess amount and then it's not being used or bought and then it's being thrown away.

- xiv. Levi Ekstrom: Today we had someone who heard the price because they also don't have the price on the fridge either so like people just have no clue how much it is and they bring it up to the counter and then they heard it was like \$9.99 or something and they just left it on the counter and they had to throw it away. Then, somebody else wants breakfast to be later during the week because it ends at like 10 or something and people who have like 9:00 AM classes don't want like meatball subs at like 10:30 once they get out of class.
- xv. Logan Terenzi: They have really bad staffing issue with weekend specifically. They can't get people to workstations on weekends.
- xvi. Levi Ekstrom: On weekdays. They have like a 9:00am class and when they get out at like 10 they are switching over to lunch and students don't want like a meatball sub at 10:30 in the morning.
- xvii. Sarah Harrington: I was just wondering if there can be a way the workers like know what is in everything that they are serving or just like having a paper with them that says it so they can answer if a student with an allergy asks. It's kind of concerning that they don't know in case a student has an allergy because my friend has one and the other day she asked the people in the DC what was in something but had no idea.
- xviii. Logan Terenzi: What I'm going to bring up tomorrow at Food Services is that they use to have at every station a little placard that said allergy information and the ingredients inside everything that was being served. I'm going to see if they can bring something like that back or at least having a sheet so that the workers can at least know. It is not right that you are unable to get allergen information if you need it and that you just can't eat.
- xix. Rodney Duteau: I know I have mentioned this in the past before but I went to the DC around like 2:20ish and they already started transitioning and once again there was a bunch of students that just was trying to get a meal because they just got a class but there was nothing to eat. I was wondering do you know like from like the last occurrence like is there particular reason I've been transitioning so early.
- xx. Logan Terenzi: One of the reasons they told me was that the when they transition it's not like they could just like switch out the little bins and different foods for like lunch to dinner. They have to disinfect and clean everything. Just because of the sanitation issue they have to make sure that everything is cleaned, and all the



utensils are clean, and stations are clean. So that's one aspect of switching menus and then there's the whole fact of switching the whole menu to making sure everything's prepped in time.

- xxi. Rodney Duteau: so that being said should we now expect them to start transitioning early now? Will that be like a new standard?
- xxii. Logan Terenzi: Possibly, I'll bring that up and I'll let you guys know. What they did tell me, was that usually there should be salad pizza and burgers available throughout that period of time. So, I will see what's going on with that because those three options should have at least been available.
- xxiii. Joseph Bonilla: So I'm vegetarian and I think one of my biggest things is like knowing where the source of products are. So, like you know being vegetarian, I eat products like cheese, eggs and things like that but I like to know the source usually. Let's say there are free range eggs it's just like what's going on with the source that I feel more comfortable if I know.
- xxiv. Chris Lannan: So, Rodney answered what I had to ask. That the DC does close early and we had a discussion in my class today about it today because he lets us out early and there's nothing there at 2:00 o'clock or 1:30 we get left of class early. Also another thing that shows this point I think there should be the vegetarian options also vegan options because I know a couple of friends that are vegan and they have asked for that in the DC. As well there was something I saw yesterday that was cross contamination with one of the workers putting a ladle for the alfredo sauce into the marinara sauce like container and I just wanted to know if you could address that.
- xxv. Nick Palumbo: I'm not going to hit you with that food question. Mine is that alarm on the door. Why it keeps beeping obnoxiously like every couple minutes?
- xxvi. Logan Terenzi: I don't know but they probably just need to replace the batteries.
- xxvii. Joseph Bonilla: A really important thing that I feel we aren't addressing is as far as that the way that students are treat faculty. I don't know if it's just like the upcoming class of first years or if we just don't care about our staff but like I don't know, I'm just like I don't know if you were at home, you would not be leaving the tables like some of the students are now or spilling stuff like that at the potato station it's just like I'm not the only one. Like other students feel that way, it's just like I think that we should probably send out an email or something saying the staff are people too and we should be treating them as such.
- xxviii. Tim Allen: It's more of a comment. It's happening everywhere on campus, no one is cleaning up after themselves and it's getting out of hand.

- xxix. Kaitlyn Egan: I agree with you saying that and I think that's really important it's a respect thing, but I think that it's a campus culture problem and it's something that we've been combating for really long time. So, if I don't know there would be a way that we could all come up with some sort of way to improve campus culture and make everyone feel like they respected and a sense of belonging. I know that's a huge ask but if that could be like an initiative that we could be focused on. It would really help.
- xxx. Joseph Bonilla: I think that's a really great point to make and I think that it should be something that we really focus on because I feel like the campus culture really reflexes itself not only in how we are picking up after ourselves but just like how we treat each other and I think that you it's really important and that we should probably look into that.
- xxxii. Dan Currier: Withdrawn
- xxxii. Chris Lannan: I do feel that it is getting out of hand with the dirtiness of campus. Particularly in Courtney and Davis hall like specifically the 3<sup>rd</sup> and 4th floor of the bathrooms in Davis. I know a lot of people complain about those especially even the gender neutral bathrooms. People just abuse it and it's disgusting. But another thing I would say is I know they're starting to find people with bathroom situation where they can find out who did what and I think maybe that's what we should be doing other places around campus.
- xxxiii. Joseph Bonilla: A comment on that. I think that Res-life is dealing with it very well. But I think that one of the bigger issues for me is the DC since that's where most of our staff is. The residence halls are a completely different environment whereas the DC is where we all eat. So it is important to prevent cross contamination for allergies and leave stuff clean for other people who are coming in later or whatever. But we are just making an environment for bacteria to grow that could have been there a long time. You said there was a staffing crisis but you know it's really important for us to like really reflect and improve on that.
- xxxiv. Daniel Currier: I move to end debate. *Motion Passes*

C. Substance Advisory Committee: Logan Terenzi

So the only thing that last week we did add substance advisory was to accept the draft of the alcohol amnesty policy just changing language dealing with titles of people. This will go to the board of trustees or for approval. Next up is reviewing the 2020 and 2022 by biennial drug free schools and communities act which is just updating language and making sure fix it fits existing policies that we talked about this Wednesday.

D. Student Athletic Advisory Board: No Report

E. Veteran Affairs Report: No Report

F. Enrollment Management Committee: No Report

VI. VICE PRESIDENT'S REPORT-ACADEMIC LIFE: **Emily Fluet**

Hi everyone, so the main thing I want to talk about was my meeting with Provost Mills that I had on Friday (and for those of you who don't know she's the highest up person at the university in terms of academic affairs).

The two main things we talked about were increasing student support/making students aware of resources here and NECHE/accreditation.

She wants to work together with Azanda Seymour and the Center for Student Success and Engagement to work on promoting and increasing awareness of the resources we provide (this includes Banacos/Disability Services/Tutoring, TRiO, Urban ed)

She also really wants to promote the WSU app and make it a one stop shop for all the different resources we have on campus. She also told me that the app has the ability to make groups/group chats for things like classes, clubs, etc. She likes this idea but wants to form a student group to help create some community guidelines for this part of the app so if anyone would be interested in that let me know.

The last thing in terms of student services is that she wants to start an anti-bullying campaign, I'm not really sure how well that would work to be perfectly honest, that's just my opinion, but she seemed excited about it so please let me know how you feel about that.

In terms of accreditation, that's something that happens every 10 years where the university gets evaluated and it's what gives your diploma value and allows you to get federal financial aid.

There's going to be someone from I believe Central Connecticut State coming on the 19th for an initial visit and then the big visit is going to be in March. The group that comes in March will be talking to some students and Provost Mills wants to make sure that students feel they can express their true opinions but that they know the correct factual information (like how many credits are needed to graduate-it's 120 by the way).

- i. Ethan Haynes: On the anti-bullying campaign, I think I speak for all of us here that I hope so at least, the word bullying kind of has a schoolyard connotation to it like it's something that you see in elementary schools not really your college and universities you where you see forms of harassment or you may see forms of aggression. So calling it bullying just seems to me like we're treating these adults as five year olds. So I do like the kindness day idea but definitely an anti-bullying day definitely does not seem right to me at least.
- ii. Chris Lannan: So, I was gonna mention the blackout bullying but I to what he said I really don't think we need that if we're talking about treating college kids like 5 year olds which were not. One thing I think we do though is a day of silence for LGBTQIA+ youth. I think that it's sometime in April, I don't know the date specifically but I think that would be a good thing to do I.
- iii. Kaitlyn Egan: I want to echo he just said about bullying I feel like there's as much as it is a problem I think is like I'm very like sort of feeling about what bullying means. I know we have closed this conversation but if I'm allowed to bring it back for a quick second I just think it's it might be a good idea if we included it in a sort of campus culture awareness. It would include bullying as well but maybe not put a name to it like that and so they can focus on all sorts of different aspects of campus like not just bullying. If that's something that she'd be interested in I think that would be good.
- iv. Emily Fluet: Yeah, I think that's a great idea and I can definitely bring it up to her.
- v. Levi Ekstrom: I think once you leave high school people forget that bullying continues and that changes to harassment. I think bullying is the schoolyard term even though it still is harassment in high school they just make it sound littler. And I think when you come to college you forget that exists until you see a face to face. we've already had plenty of instances on campus already whether we were able it bullying or not like harassment on campus more than just all the harassment so we talk about like should be said in some way.
- vi. Adam Carpenter: Yeah I'm going to talk about the bullying a little bit more. I personally feel like in my experiences anti bullying campaigns have actually led to increase in bullying in the area. It just gives people ideas honestly. I feel like just keeping it to the kindness thing like Katie was saying involving staff as well that type of thing. Just a full campus culture and maybe like more of a kindness campaign I guess than a one day thing. Also like in a typical anti-bullying campaign, it's an adult who doesn't know what they're

talking about, talking to students. So that's kind of just not the approach that I would want to take if we were to go forward in this type action.

vii. Joseph Bonilla: To allude a little bit to what has been said. I think that bullying is not the right term to use but I think that maybe creating an definition for understanding what we mean by bullying or harrassment or whatever term we want to use may be a better strategy than just saying we aren't going to do this. So like this is what we are doing and being very clear about it.

viii. Chloë Sanfacon: SGA usually host town halls once every semester and I would I think this entire conversation would be something that would be good to focus on at a town hall. I think it's we don't have to stick with Roberts rules and it's more of a creative environment, I guess for ideas but foster a better campus culture. So, I think that's something to consider for our next Town Hall.

B. Academic Policies Committee: No Report

C. Curriculum Committee: No Report

D. Special Committee on Reforming General Education (SCORE): No Report

E. New England Council of Higher Education (NECHE)Self-Study Committee: No Report

F. Parking Control Board: Emily Fluet

Parking Control Board had our first meeting of the year last Tuesday. First, just a quick reminder that public safety has started ticketing, so please park in the correct lot no one wants to get a ticket. There are new shuttle routes now, it makes more stops across campus like it used to in the olden days in 2019. The hours for the first shuttle are 6:30 am - 2 pm and the second shuttle runs 6 pm – midnight Also, for those of you who don't know, last year we opened up Dower lot (the parking lot across from South lot) to between 5pm and 7 am. This means that realistically it's really only open to people with nursing clinicals, student teaching, etc who will be out by 7. This parking lot is a little closer than South which was the appeal of it. We plan to have a vote next meeting to continue doing this, but we plan to market it more this year. All students will know about it but it's really important that your car is out of the lot by 7 am, so if you can't do that, don't park there. Also, just some info on the process of getting a parking pass. I know a lot of people had problems with the site, including myself, but they wanted to let you guys know that the university did not change the site they've been using in the past. The company we've always used changed their website, and the university is just as annoyed as we are. They're currently looking at other vendors for next year. Our meetings are the first and third Tuesday of every month at 1 and we get one more student rep.

i. Maggie Roberts: Is parking closed? Like are you still able to buy a pass because I've been going back and forth with them because they cancelled mine and I want to see.

ii. Emily Fluet: I'm not sure but I would email Kim Morgan because she's pretty good with that stuff.

iii. Adam Carpenter: What is the possibility that we could get that moved back to 8 for the Dower lot because seven is kind of freakishly early.

iv. Emily Fluet: I can ask them, I don't remember the exact reason where 7 came from.

v. Aaron Lessing: Point of information. I think we decided on 7 last year because commuter students will typically get here around 8 o'clock for 8:15 classes if they have 8:15 classes so that's why. I think that was to give an hour of time so that they aren't conflicting with each other when commuters are coming to campus.

G. Parking Appeals Board: No Report

## **VI. VICE PRESIDENT'S REPORT-STUDENT EQUITY: *Rodney Duteau***

Hello everyone, I have a few things to report. Yesterday, Dan and I attended the Interfaith advisory council. The interfaith center has created a meditation garden just outside its building.

This garden is open for all students to visit, they plan on adding more decorations; there is already decorations that represent different faiths such as Islam, Buddhism and Christianity. If you have any personal suggestions on what you may like to add to the garden, please reach out to me.

- Also yesterday, I attended the first Asian and Pacific islander Student union meeting. This club is meant to represent all students who are from or have close cultural ties to Asia. This is the first group ever or at least in a very long time on campus to ever represent students of the Asian community. They meet Tuesday's at 6. I told them about the students of color council, and I asked them to send me any type of cruise that they would like to be served in the DC. They meet every Tuesday at 6pm. Also, reach out to me if you would like to have a cuisine from a particular culture served in the DC and I will from there reach out to Bill. I am going to leave out a piece of paper, where you can write down any particular flag that you want to be hung in the DC. I plan on emailing Bill later this week on a list I have got from another student but feel free to add to this paper. The student color council is still in the process for recruitment, the council will soon be active in the next couple weeks. In regards to the diversity and inclusion committee please meet me at the couches after the meeting in order to discuss a more appropriate time for us to meet in a biweekly setting. Also although my office hours are not posted on the pillar, my office hours will be every Tuesday from 3-5PM and Wednesday 11AM to 1PM and if you wish to reach out to me via email, my email is vpequity.sga@westfield.ma.edu.

- i. Sarah Harrington: You said that the meeting for the Asian and Pacific Islander Student Union is Tuesday at 6 but we are in here, Tuesday at 6.
- ii. Rodney Duteau: My apologies, I meant Mondays at 6.
- iii. Chris Lannan: So, I just want to know for like certain heritage months like maybe Black History Month or Spanish heritage month can we do events for the entire campus that like maybe you have like a dance group from like a certain country or you have like a magician. Also do we have Jewish Food in the dining common at any point.
  - v. Rodney Duteau: When it comes Jewish food and dining hall, I plan on reaching out to JSO just so that I can add them to your conversation because my plan when it comes to heritage months is that eventually I'll reach out to BSU find a time for them to meet with Bill to have a conversation on that. As well as for the Asian student union to meet with Bill as well to have a conversation in regards to what foods they want represented. Regarding events and such like that is more in towards SAIL. Matt if you would like to talk about the diversity on part of SAIL or diversity programming.
  - vi. Matt Dellea: Hi again, We do heritage month programming. For example, Latinx month we've had we have like ten events are open to the campus community. One is actually tonight with a Latina trivia hosted by us and Lafe tonight in the owls nest. Next week we do have a dance night for this style of Bomba we have someone coming in who teaches the traditional Bomba style to do a performance and then give lessons to students. and all you have to do is go onto the Network and all of the events are advertised for that month the next month that the students are going to be working on as indigenous people's month in November and then black history month in February so if you are interested in helping with those you can speak with our diversity staff in SAIL which is Dion Casanova and Jankaleishka Burgos Cruz.
  - vii. Daniel Currier: Hey Rodney, I certainly understand for the DC to add more flags however I'm concerned about when it's too much. You know what I mean so if you want to be represented with all these different flags, it just it comes too much it's at some point. I like it where it kind of is right now representing each international student but I think there has to be a place where we stop. Because if we do that and we're having 200 plus flags in the DC. So I think just keeping it the way it is right now is probably the best option.
  - viii. Elizabeth Mercer: Point of Information: The Latinx trivia night is tonight at 8pm in the Owl's nest so they through SAIL host like cultural events as well and a large portion of Lafe is going to be there.
  - ix. Kaitlyn Egan: I just want to respectfully disagree about the flags. I think that if there's any way that we can make someone feel respected and wanted on campus. If we all we have to do is put up flag, why wouldn't we do it? I get what you mean about being cluttered but I think it's more important for students to feel welcome than the aesthetics of the DC. But, that's just how I feel.

- x. Chris Lannan: I agree with Kaitlyn. I do have a friend who is Ukrainian and she wants a Ukraine flag in the DC but she feels though because she's the only one that she knows is Ukrainian if there's other students, do we need like a certain number or could just be one person? Also I know this is a thing with SAIL but I'm in CAB so I'll bring it up tomorrow but since pride month is in June and we aren't here in June can we do something earlier.
- xi. Rodney Duteau: I think that we can definitely do something earlier so I see no problems with that.
- xii. Joseph Bonilla: I also would like to respectfully disagree with the flags. And I'll give information as to why if you guys have run into psychology or sociology, there's this thing called the broken windows theory. Let me synthesize that for you if you're in a house that has broken windows, it's all over the place you're going to breathe it and take it in your environment and you are going to reflect that. And thing with BIPOC youth with underrepresented minorities, lack of representation creates this isolation and that isolation translates into your education. That's why we are at predominantly white institution and the majority of students here are not BIPOC which is horrible and I think that while it may be cluttered and think it's one minuet thing that is very important it's just represent all bodies of people and all those people because campus inclusivity and culture that we were talking about I think it's really what represented.
- xiii. Matt Dellea: We do have pride stuff going on throughout the year. So there's events taking place in October and then traditionally QSA is done a pride week. I think it's an April someone correct if I'm incorrect.
- xiv. Levi Ekstrom: Point of information. So next week on the 12<sup>th</sup>, the 11<sup>th</sup> is national coming out day so on the 12<sup>th</sup> QSA is hosting a party. So there's that. And there will be more events and obviously we can work on something as we get closer to June. So talk to me Rodney and Matt.
- xv. Chris Lannan: The thing with the flags, I respectfully disagree with Dan. But I think what everyone else is saying is that we do need a lot flags because there are certain heritage groups and certain people from different countries that aren't represented in the DC. So if they think that they are the only one who is let's say Ukrainian or Afghanistan they don't think that they matter and I think that what Kaitlyn and Joseph said about the education, it mattering. It does matter and I think that we do need those flags in the DC so I will encourage people to come to you about flags. And also the BLM flag, I think that's something that we do need.
- xvi. Logan Terenzi: Just a real quick tag on to what was said about the flags. It can be a really affect prospective students who are touring or deciding if they are going to come here if they see their flag in the DC if there is not really a population for them on campus. They will feel included and then be more inclined to come here.
- xvii. Ethan Haynes: I move to end debate because I want to say that I do agree with the notion that has been made about the flags whether it be too cluttered or positive for inclusivity. I do agree with inclusivity side but the same thing has been said three or four times now. *Motion Carries*

A. Diversity and Inclusion Committee: No Report

VII. VICE PRESIDENT'S REPORT-FINANCE: **Daniel Currier**

Good evening everyone, and congratulations to our new members!

Last week, this body voted to grant the Executive Council the authority to review finance proposals submitted by SGA-recognized clubs and organizations on-campus in lieu of the Finance Committee while we look to populate the committee. Following the ratification of this

motion, a club has submitted a finance proposal which was reviewed yesterday by the Executive Council.

Outlined on the screen is an overview of Finance Proposal #F22-001, which was submitted by QSA. The club currently has a club balance of \$105.22 and is looking to hold a Coming Out Party on Wednesday, October 12, 2022 in celebration of National Coming Out Day. QSA wishes to acquire additional funding to cover the cost of decorations, food, and refreshments.

The original proposal submitted by QSA requested \$30 for decorations, \$25 for cake, \$40 for drinks, and \$30 for snacks, for a total allocation of \$125. During the Executive Council meeting, it was noted that the Westfield State University Student Government Association (in line with our counterparts at other post-secondary institutions) has a contract with Dining Services that grants them the right of first refusal. Under this contract, any funding distributed by SGA for the purpose of food and refreshments must first be applied through Dining Services, though Dining Services may approve of the utilization of an outside vendor after initial consultation. Recognizing this fact, the Executive Council reviewed the catering menu and unanimously agreed to modify the finance proposal by adding \$25 to Line Item #2 – Cake. With this adjustment, the total amount endorsed by the Executive Council to be allocated to QSA was raised to \$150.

It is important to note that our Finance ByLaws provide for a maximum allocation that covers 50% of on-campus food and refreshment costs. The finance proposal before you today has an allocation for refreshments above this threshold. **Pursuant to Article IV, Section 9, Subsection E, Clause 1 of the *Student Government Association ByLaws*, I move to allocate funds to QSA above the maximum expenditure thresholds for refreshments as stated under Article IV, Section 9, Subsection E, Clause 1, Subclause I, Line 3 of the *Student Government Association ByLaws*.**

- i. Ethan Haynes: Is there any precedent of going over thresholds and can you give some examples of when if so.
- ii. Dan Currier: We've gone above threshold before but it's not really clear in the past about going above thresholds. This is a recent amendment to the Constitution that was made in the Spring which was put in under constitutional review to SGA to go above threshold because a lot of these maximum expenditures are a little outdated so we do need to go above it in certain circumstances. This is my first time as VP of Finance and the records of previous times are bad so I don't really have any previous information but this is something new for SGA.

*Motion Carries*

Therefore, **I move to allocate \$150 to QSA for the purpose of organizing a Coming Out Party on Wednesday, October 12, 2022.** *Motion carries*

Thank you all.

I am pleased to announce that a Microsoft Team has been successfully developed and includes all club leaders and advisors, along with certain SGA, SAIL, and Student Affairs professional staff. This team will allow for ease of communication and quick access to important

documents, such as club constitutions. I am in the process of uploading club constitutions currently in paper form, though some recent changes to constitutions were never printed and may never be seen again due to technical issues involving the Parliamentarian's flash drive. I will work closely with President Aaron Lessing and Parliamentarian William Connor to ensure that the club constitutions we upload are accurate and that we adhere to our constitutional responsibility of reviewing club constitutions on a continuous three-year rotation. Should you have any questions, please let me know.

- A. Finance Committee: No Report
- B. Foundation Report: No Report
- C. ITSAC Report: Dan Currier

The Information Technology Strategic Advisory Committee (ITSAC) Classroom & Conferencing Technologies Subcommittee met at 10:00am this morning via Zoom. The subcommittee, which is led by Chris Hirtle, Executive Director for Academic Information Services, met to discuss the proposed formation of separate focus groups composed of faculty, staff, and students that would hone in on their experiences with classroom technologies and video conferencing applications. We developed a framework of questions and will report on our progress at the full ITSAC meeting scheduled for Tuesday, October 18, 2022 at 10:00am via Zoom.

Prior to this meeting, I will be looking for six (6) students that would be willing to participate in a focus group. To ensure adequate representation of the student body and of SGA, I am looking for up to two (2) members of the Executive Council, no less than two (2) members of the Legislature, and no less than two (2) students not involved in SGA to participate in this focus group. The time of our meeting will be determined at a later date. Please raise your hand if you would be interested in participating in this focus group.

Thank you. If you know of any students who are not in SGA that would wish to participate in this focus group, please reach out to me via email at [vpfinance.sga@westfield.ma.edu](mailto:vpfinance.sga@westfield.ma.edu). This is a great way to get involved on-campus.

Thank you all, and I hope you have a great rest of your week.

#### VIII. VICE PRESIDENT'S REPORT - PUBLICITY: **Elizabeth Mercer**

Hey everyone! The senator of the week is awarded to Chris Lannan for his excellent participation in the meetings, enthusiasm, and involvement in student government. Great Job Chris!

A. Neighborhood Advisory Board: No Report

B. Community Relations/Fundraising Report: Haley Kane

Hello everyone, I hope you are all doing well and that your week is off to a great start. Tonight, I'm here to discuss the first project for the community and fundraising committee. As some of you may know, last year class of 2024 community and fundraising representative Carlie McIntyre created the Pen Pal Program where we wrote letters to seventh graders at the Westfield Middle School. Well, I'm excited to say that the pen pal program is back up and running for fall 2022.

This is an amazing opportunity to form connections! It is a low commitment as you write two letters per month. It is also a time to take a break from the computer as we ask that these letters be handwritten because the 7th graders in the writing class write their letters and are demonstrating their writing abilities. The students love getting handwritten letters and truly appreciate the time you take when writing the letters. I know it was always a highlight of my day when I received my letters. The pen pal program is open to all majors however, education majors are highly encouraged to participate. This program was successful last year, and we are hoping



for it to be a success this year! Carlie and I have been working hard on promoting the program by posting flyers around campus and sharing them on social media. I have a flyer with me that has the QR Code to sign up for. Please see me at the end of the meeting if you would like to sign up! I'm also happy to answer any questions. Now, I'm here to discuss the University's Day of Service Events on October 18th. I know emails are starting to get sent out about the many ways you can be involved with service throughout the day. For now, I'm just focusing on the events that the Honors Program and the Career Center are working on together. As some of you may know, I'm a Student Service Coordinator Intern for the Honors Program. Professor Hillary Sackett-Taylor (Honors Director), Junior Delago (Career Center) and I have been working together on creating service-learning projects which will be held off campus in the Downtown Westfield area. This will take place in the morning from 9-12 and transportation will be provided. The service locations with Westfield will be determined once we know how many students are participating. If you love service and want to help our community of Westfield, then this is a great opportunity for you!

Then in the afternoon on the 18th from 3:30-4:30, we are hosting a panel of speakers from the Peace corps, Americorps, Teach for America and City Year. The panel will be hybrid, so we will offer it through zoom and in person. This is an opportunity for students to learn about the many ways they can be involved with service after college. I want to mention how these are two

separate events so there are two RSVP sections on the form. I do have a flyer with me, which has a QR code where you can sign up and lets us know if you are interested. For right now, we are just looking to see how many students want to participate in these events and more information will come soon! I do want to mention that if you complete six hours of service on October 18<sup>th</sup> you will earn a Certificate of Service from the University. I'm happy to answer any questions.

C. Spring Semiformal Committee: No Report

D. Blue Key Committee: No Report

IX. EXECUTIVE SECRETARY REPORT: **Adam Carpenter**

X. PARLIAMENTARIAN REPORT:

Hello everyone, my name is Liam Connor. I am the parliamentarian for SGA this year. This is my second year in SGA. I am a Political Science major, soon to be to be double majoring in Criminal Justice. My office hours are; Monday: 11:30-12:30, Tuesday: 11:30-1:30, Thursday: 11:30-1:30,

Friday: 11:30- 12:30 or email me at [Parli.sga@westfield.ma.edu](mailto:Parli.sga@westfield.ma.edu)

Now for some business, Rules and Regulations Committee as per SGA constitution requires 1 member from each class (though not necessarily a class officer) to be on the committee. It'll be fun. We will discuss things like rules, regulations, and most things that deal with clubs and constitutions outside of finances.

So is anyone interested in joining?

First year class: Ethan Haynes

Second Year class: Nick Palumbo

Junior class: Kaityln Egan

Senior Class: Mikayla Evans

A. Rules and Regulations Committee: No Report

B. Constitutional Review Committee: No Report

XI. COMMUTER COUNCIL AND CLASS COUNCIL REPORTS:

A. Commuter Council: No Report

B. Senior Class: No Report

C. Junior Class: No Report

D. Sophomore Class: No Report

E. First Year Class: No Report

F. Apartment Complex: No Report

G. Courtney Hall: No Report

H. Davis Hall: No Report

I. Dickinson Hall: No Report

J. Lammers Hall: No Report

K. New Hall: No Report

L. University Hall: No Report

XII. UNFINISHED BUSINESS: No Report

XIII. NEW BUSINESS: (Requires majority vote to be opened) No Report

XIV. ANNOUNCEMENTS:

- A. Chloë Sanfacon: Just a reminder to refrain from side conversations so that we can give our full attention to the guest speakers.
- B. Aaron Lessing: Can I see all the Class Presidents after the meeting.
- C. Mikayla Evans: 227 days until Commencement!

XV. ROLL CALL: No Absences

XVI. ADJOURNMENT: The meeting is adjourned until October 11<sup>th</sup>. The meeting was adjourned at 7:12PM

*Please also note that for accurate record keeping purposes, SGA meetings are recorded and kept on file by the SGA Executive Secretary.*