



Board of Trustees

Governance and Nomination Committee

2:00 pm

June 28, 2022

Loughman Living Room, Scanlon Hall

A live stream of the meeting for public viewing will also take place on YouTube at the following link: <https://www.westfield.ma.edu/live>

For information about Westfield State's COVID-19 procedures, visit: <https://www.westfield.ma.edu/spring-2022covid/faq>

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| 1. Call to Order | Trustee Alvarado |
| 2. Approval of Minutes | Trustee Alvarado |
| a) April 27, 2022, Meeting | |
| 3. Items for Discussion | Trustee Alvarado |
| a) Nominations for Board of Trustees Officers for 2022-2023 | |
| b) Board of Trustees Committee Assignments and
Committee Structures | |
| c) Board of Trustees Meeting Format for 2022-2023 | |
| d) Bylaw Revision Discussion | |

Attachment(s):

- a) Draft Minutes of April 27, 2022
- b) Proposed Slate of Board of Trustees Officers for 2022-2023



Board of Trustees

Governance and Nomination Committee

April 27, 2022

Minutes

Loughman Living Room, Scanlon Hall

And via Zoom, in accordance with Massachusetts Gov. Charlie Baker's Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, § 20 dated March 12, 2020.

A live stream of the meeting for public viewing also took place on YouTube.

MEMBERS PRESENT: Vice Chair Ali Salehi and Trustees Chris Montemayor and Dr. Gloria Williams

MEMBERS PARTICIPATING REMOTELY: Committee Chair Melissa Alvarado

MEMBERS EXCUSED: Secretary William Reichelt

TRUSTEE GUESTS PRESENT: Trustees Dr. Robert Martin and Chloe Sanfacon

TRUSTEE GUESTS PARTICIPATING REMOTELY: Trustees Paul Boudreau and Madeline Landrau

Dr. Linda Thompson, President of Westfield State University, was also present.

The meeting was called to order at 1:31 PM by Committee Chair Alvarado and a roll call was taken of the committee members participating as listed above. It was announced that the meeting is being livestreamed and captured as recorded.

MOTION made by Trustee Salehi, seconded by Trustee Williams, to approve the minutes of the February 17, 2022, meeting.

There being no discussion, **ROLL CALL VOTE** taken:

Trustee Montemayor	Yes
Trustee Salehi	Yes
Trustee Williams	Yes
Trustee Alvarado	Yes

Motion passed unanimously.

Board Annual Assessment. The Board would like to hold small focus groups with constituencies that interact with them enough to provide valuable feedback on Board operations, institutional performance, community relations, and policies. Questions could be provided to the groups prior to the meeting so they would know what the Board hopes to learn from these sessions. Dialogue with the focus groups could be formative in learning what can be done better and contribute to increased transparency and shared

governance. Logistics will be developed over the summer and the focus groups scheduled for the fall using the same topics as the Board self-assessment in June 2021.

Officers of the Board and Annual Committee Assignments. In preparation for the June meeting, if Trustees have an interest in serving as a Board officer, let Trustee Alvarado know. Trustee committee preferences will be requested within the next few weeks.

Board of Trustees Bylaw Draft Review. The bylaws were compared to those of sister institutions and suggested revisions and questions were presented for review. Trustees were requested to take time to review the draft based on how it lines up with NECHE standards and to think through the questions, which will be discussed at a future meeting.

There being no further business, **MOTION** made by Trustee Salehi, seconded by Trustee Montemayor, to adjourn.

There being no discussion, **ROLL CALL VOTE** taken:

Trustee Montemayor	Yes
Trustee Salehi	Yes
Trustee Williams	Yes
Trustee Alvarado	Yes

Motion passed unanimously.

Meeting adjourned at 1:59 PM.

Attachments presented at this meeting:

- a) Draft Minutes of February 17, 2022
- b) Proposed Bylaw Revisions April 27, 2022

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the approved minutes of the Westfield State University Board of Trustees Governance and Nomination Committee meeting held on April 27, 2022.

William Reichelt, Secretary

Date