

Interviewer Name (Print):	
Candidate's Name:	
Position Title:	
Position Department:	Interview date:
Article 19 Sec. 3b: The following criteria shall be used by the CEO in selecting a candidate to fill a vacancy. Each of the criteria will be applied to all candidates for a vacant position. 1. Ability to perform the requirements of the position. 2. Seniority. 3. Work History and Performance. 4. Experience in Related Work. 5. Education and/or Training related to the Position.	
Interview Questions	Notes
1. Ability to perform position requirements:	
2. Seniority (for internal candidates):	
3. Work History:	
4. Experience in Related Work:	
5. Education/Training	