

**2023-2024 FINANCIAL AID FORM**  
**COLLEGE OF GRADUATE AND CONTINUING EDUCATION (CGCE)**



Office of Financial Aid | 333 Western Avenue | Westfield, MA 01086-1630  
T: 413.579.3080 | F:413.579.3019 | email:[financialaid@westfield.ma.edu](mailto:financialaid@westfield.ma.edu)

Name: \_\_\_\_\_

Student ID Number (CWID): \_\_\_\_\_

Phone: \_\_\_\_\_

**Indicate Anticipated Enrollment:** Your financial aid award will be based on how many credits you indicate on this form (below). After add/drop, any reduction in actual registered credits could result in a reduction or loss of aid.

If you list fall credits, and nothing is indicated for spring, we will mirror your fall number of credits to the spring and award your financial aid accordingly.

Fall 2023 \_\_\_\_\_ (# of credits)

Spring 2024 \_\_\_\_\_ (# of credits)

Additional funds requested: \_\_\_\_\_ Notes: \_\_\_\_\_

If you are interested in borrowing additional funds **beyond direct costs (including funds for books or living expenses)**, please indicate how much you would like **for the year**. Annual Federal Direct loan limits will apply. See notes on back for information regarding Owl Bucks, Refunds and Winter/Summer Enrollment.

**For all Federal Direct loans, and most other forms of financial aid, you must be enrolled at least half-time.** For undergraduate students, half-time is defined as 6 credit hours. In some cases, students who are Pell Grant eligible may be able to receive a Pell Grant at less than half-time.

**Return this form to the Office of Financial Aid. Awards will be sent in June and July.**  
**During peak periods, it can take up to seven to ten days to process this form.**

### **CGCE Student Financial Aid Important Information 2023-2024:**

- For all Federal Direct loans, and **most** other forms of financial aid, you must be enrolled at least half-time. For undergraduate students, half-time is defined as 6 credit hours.
- For returning students, you must be in good academic standing and making Satisfactory Academic Progress (successful completion of at least 67% of all attempted credits).
- No future anticipated enrollment on your part (i.e. internships, practicum, independent studies, etc.) will be included if you are not officially registered.

### **Owl Bucks, Book Money & Refunds:**

**If you have requested additional funds beyond your direct costs, for books or living expenses, you have a few ways to access the funds.**

- Westfield State University does not issue bookstore vouchers. However, you can move some or all of the money to your “Owl Bucks” account. **Owl Bucks can be used at the campus bookstore, on campus restaurants, vending machines**, as well as several local businesses: <http://owlbucks.ugrydnetwork.com/>. Owl bucks are loaded onto your student ID. Books can also be purchased using Owl Bucks through the campus bookstore online. Moving funds to Owl Bucks is optional.
- Any funds that you do not move to Owl Bucks will be refunded to you directly. Refunds are issued in mid-October and mid-March and are processed by BankMobile. BankMobile will contact you to set-up a refund preference.

### **Winter & Summer:**

#### **Direct Loan Options:**

**If you have not already used your annual Federal Direct loan limits for your fall and spring enrollment, you can request additional funds be added for Winter Session or Summer Session courses.**

- Please contact our office about at least one week before enrolling in a Winter or Summer course to request an increase to your Federal Direct student loan.

#### **Pell Grant:**

- In certain circumstances, students who receive Pell Grant during the academic year may be eligible for a Pell Grant for the summer semester. Please contact our office prior to summer registration for more information. Pell Grant funds are not available for use for Winter Session classes.